

Vacancy Analysis - By Department as of 05-31-16

Position Title	Pos #	Status	# Days Vacant	Minimum Salary
City Attorney - General Fund				
Asst City Attorney III	AT35	Direct hire position. Recruitment not required.	608	\$102,731.20
Asst City Attorney III	AT37	Direct hire position. Recruitment not required.	243	\$102,731.20
Legal Assistant III	AT10	List of applicants sent to department for consideration 05-20-16. Funding temporary Legal Assistant III, ATX10. Interviews completed.	277	\$49,504.00
Legal Assistant III	AT25	List of applicants sent to department for consideration 05-20-16. Interviews completed.	290	\$49,504.00
Legal Assistant III	AT38	Department has not submitted request to fill position. List of active applicants on file.	243	\$49,504.00
Paralegal	AT22	Department put recruitment on hold.	24	\$52,020.80
Paralegal	AT40	Request to fill position on file. Department put recruitment on hold.	182	\$52,020.80
7 Positions			Average Days Vacant =	267
City Manager - General Fund				
Public Information Spec	MA22	Department has not submitted request to fill position. No active list of applicants on file.	285	\$60,632.00
Senior Performance Analyst	MA10	Direct hire position. Recruitment not required.	28	\$56,867.20
City Manager - Grants Fund				
Housing & Com Dev Prog Mgr	MA47	Employee in Department of Sustainable Development has assumed responsibility for this role.	189	\$78,332.80
3 Positions			Average Days Vacant =	167
Finance - General Fund				
Senior Accounting Clerk	M033	List of applicants sent to department for consideration 04-26-16.	25	\$41,350.40
Senior Performance Analyst	M018	Reclassification request in progress. Funding temporary Admin Asst I, MX018.	696	\$56,867.20
Finance - Water and Sewer Fund				
Customer Serv Rep I	M041	List of applicants sent to department for consideration 05-23-16.	10	\$33,155.20
3 Positions			Average Days Vacant =	244
Fire Rescue - General Fund				
Division Chief	F239	Candidate selected - pending background.	53	\$84,302.40
Paramedic/Firefighter	F018	Request to fill position on file. Recruitment in progress.	58	\$49,046.40
Paramedic/Firefighter	F131	Request to fill position on file. Recruitment in progress.	52	\$49,046.40
3 Positions			Average Days Vacant =	54
Human Resources - General Fund				
Admin Asst I	H024	Position reclassified. Department has not submitted request to fill position.	80	\$50,252.80
Asst Employee Relations Mgr	H060	Request to fill position on file. Recruitment in progress.	243	\$62,712.00
Human Resources Analyst	H005	Candidate selected - pending background.	80	\$55,432.00
Human Resources Assistant	H057	Candidate selected - pending background.	243	\$46,612.80
4 Positions			Average Days Vacant =	162

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Position Title	Pos #	Status	# Days Vacant	Minimum Salary
Information Technology - Central Services Fund				
Admin Asst I	I072	List of applicants sent to department for consideration 03-09-16; list updated 04-06-16.	81	\$50,252.80
Senior Tech Support Analyst	I049	List of applicants sent to department for consideration 05-17-16.	60	\$66,934.40
2 Positions			Average Days Vacant =	71
Parks and Recreation - General Fund				
Admin Aide	R639	Position reclassified. List of applicants sent to department for consideration 05-26-16.	38	\$41,350.40
Appr Municipal Maint Worker	R554	Position reclassified. List of employees sent to department for consideration based on seniority and eligibility.	18	\$27,185.60
Dockmaster	R615	Request to fill position on file. Recruitment in progress. Funding temporary Marina Attendant I, RX615.	216	\$43,513.60
Marina Attendant I	R619	Direct hire position. Funding temporary Marina Attendant I, RX619.	437	\$30,908.80
Mun Mnt Wkr III (Parks/Fac)	R228	Position reclassified. List of employees sent to department for consideration based on seniority and eligibility.	32	\$35,651.20
Mun Mnt Wkr IV (Parks)	R222	Position reclassified. List of employees sent to department for consideration based on seniority and eligibility.	10	\$37,460.80
Plumber (Maintenance)	R713	Department has not submitted request to fill position. Recruitment in progress.	24	\$42,411.20
Parks and Recreation - Sanitation Fund				
Appr Municipal Maint Worker	R499	Position reclassified. List of employees sent to department for consideration based on seniority and eligibility.	10	\$27,185.60
Mun Mnt Wkr II	R465	Position reclassified. List of employees sent to department for consideration based on seniority and eligibility.	38	\$33,155.20
Mun Mnt Wkr III (Parks/Fac)	R656	List of employees sent to department for consideration based on seniority and eligibility.	94	\$35,651.20
10 Positions			Average Days Vacant =	92

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Position Title	Pos #	Status	# Days Vacant	Minimum Salary
Police - General Fund				
Park Ranger I	P1099	List of applicants sent to department for consideration 04-20-16.	52	\$34,923.20
Performance Analyst	P1095	List of applicants sent to department for consideration 11-24-15.	243	\$47,777.60
Police Officer	P017	Department hiring process in progress.	241	\$53,664.00
Police Officer	P330	Department hiring process in progress.	220	\$53,664.00
Police Officer	P357	Department hiring process in progress.	124	\$53,664.00
Police Officer	P413	Department hiring process in progress.	180	\$53,664.00
Police Officer	P458	Department hiring process in progress.	190	\$53,664.00
Police Officer	P461	Funding temporary Police Aide III, PX413.	174	\$53,664.00
Police Officer	P664	Department hiring process in progress.	220	\$53,664.00
Police Officer	P721	Department hiring process in progress.	220	\$53,664.00
Police Officer	P731	Department hiring process in progress.	215	\$53,664.00
Police Officer	P736	Department hiring process in progress.	249	\$53,664.00
Police Officer	P859	Department hiring process in progress.	228	\$53,664.00
Police Officer	P985	Funding temporary Police Aide III, PX985.	136	\$53,664.00
Police Records Clerk	P213	List of applicants sent to department for consideration 12-04-15; list updated 04-06-16.	234	\$33,155.20
Police Records Clerk	P214	List of applicants sent to department for consideration 12-04-15; list updated 04-06-16.	347	\$33,155.20
Police Records Clerk	P227	List of applicants sent to department for consideration 04-06-16.	66	\$33,155.20
Police Records Teletype Oper	P1083	Department has not submitted request to fill position. List of active applicants on file.	80	\$34,923.20
Police Sergeant	P1094	List of applicants sent to department for consideration 01-05-16. List expired. New list established and applicants sent to department for consideration 04-20-16.	243	\$78,145.60
Public Safety Aide	P015	Department has not submitted request to fill position. List of active applicants on file.	32	\$35,651.20
Public Safety Aide	P798	List of applicants sent to department for consideration 04-04-16; list updated 05-02-16.	94	\$35,651.20
Public Safety Aide	P819	List of applicants sent to department for consideration 05-02-16.	66	\$35,651.20
Secretary I	P707	List of applicants sent to department for consideration 05-05-16.	108	\$35,651.20
23 Positions			Average Days Vacant =	172

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Position Title	Pos #	Status	# Days Vacant	Minimum Salary
Public Works - General Fund				
Admin Aide	U963	Department has not submitted request to fill position. List of active applicants on file.	52	\$41,350.40
Admin Asst I	U896	List of applicants sent to department for consideration 10-30-14; list updated 01-22-16. Funding temporary Admin Aide, UX896.	584	\$50,252.80
Admin Asst II	U001	List of applicants sent to department for consideration 05-12-15; list updated 01-20-16. Funding temporary Admin Asst II, UX001.	374	\$55,432.00
Asst City Engineer	U925	List of applicants sent to department for consideration 05-24-16.	144	\$78,332.80
Principal Planner	U552	List of applicants sent to department for consideration 04-26-16.	53	\$72,051.20
Project Manager II	U859	Candidate selected rescinded acceptance of job offer. List of applicants sent to department for consideration 09-11-15 is still valid.	455	\$70,262.40
Project Manager II	U809	List of applicants sent to department for consideration 04-09-15; list updated 09-11-15.	472	\$70,262.40
Public Works Director	U864	Direct hire position. Recruitment not required.	214	\$102,731.20
Senior Financial Administrator	U473	Department has not submitted request to fill position. Recruitment in progress.	66	\$62,712.00
Senior Project Manager	U460	List of applicants sent to department for consideration 04-26-16.	52	\$77,563.20
Public Works - Central Region Fund				
Painter (Maintenance)	U317	List of applicants sent to department for consideration 02-04-16.	179	\$38,542.40
Reg W/W Facilities Mgr	U261	List of applicants sent to department for consideration 04-29-16.	102	\$64,272.00
Reg W/W Plant Operator II	U255	List of applicants sent to department for consideration 02-10-16.	262	\$44,636.80
Reg W/W Plant Operator II	U260	List of applicants sent to department for consideration 03-04-16.	91	\$44,636.80
W/W Treatment Plant Oper I	U271	List of applicants sent to department for consideration from comparable list 12-02-15. Recruitment in progress.	262	\$40,497.60
W/W Treatment Plant Oper I	U274	Department has not submitted request to fill position. Recruitment in progress.	136	\$40,497.60
Public Works - Stormwater Fund				
Utilities Serviceworker	U053	List of employees sent to department for consideration based on seniority and eligibility.	38	\$30,908.80
Utilities Serviceworker III	U214	List of applicants sent to department for consideration 03-21-16.	80	\$38,542.40
Public Works - Vehicle Rental Fund				
Automotive & Equipment Eng	U965	List of applicants sent to department for consideration 02-25-16.	98	\$56,264.00
Program Manager	U951	List of applicants sent to department for consideration 04-26-16. Funding temporary Program Manager, UX951.	90	\$77,563.20

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Position Title	Pos #	Status	# Days Vacant	Minimum Salary
Public Works - Water and Sewer Fund				
Engineering Aide II	U790	Department is considering a reclassification of the position.	607	\$36,608.00
Engineering Inspector I	U596	Position reclassified. Recruitment in progress.	150	\$49,296.00
Engineering Inspector I	U955	Position reclassified. Recruitment in progress.	206	\$49,296.00
Industrial Electrician	U146	Request to fill position on file. Recruitment in progress.	80	\$48,027.20
Industrial Electrician	U334	List of applicants sent to department for consideration from comparable list 06-24-15. Recruitment in progress.	360	\$48,027.20
Mun Mnt Wkr II	U140	List of employees sent to department for consideration based on seniority and eligibility.	94	\$33,155.20
Mun Mnt Wkr II	U172	List of employees sent to department for consideration based on seniority and eligibility.	80	\$33,155.20
Painter (Maintenance)	U733	List of applicants sent to department for consideration 02-04-16.	146	\$38,542.40
Public Serv Maint Chief	U158	List of applicants sent to department for consideration 04-29-16.	29	\$56,264.00
Reg Water Facilities Mgr	U157	List of employees sent to department for consideration 02-10-16; list updated 04-19-16.	144	\$64,272.00
Secretary II	U472	Department has not submitted request to fill position. No active list of applicants on file.	192	\$39,436.80
Service Clerk	U020	List of applicants sent to department for consideration 12-23-15; list updated 05-10-16.	290	\$35,651.20
Surveying Operations Supv	U969	List of applicants sent to department for consideration 11-10-15; list updated 03-25-16.	243	\$59,134.40
Utilities Mechanic I	U281	List of applicants sent to department for consideration 04-20-16.	136	\$42,411.20
Utilities Mechanic II	U300	List of applicants sent to department for consideration 02-17-16. List expired 05-09-16.	60	\$46,883.20
Utilities Serviceworker	U052	List of employees sent to department for consideration based on seniority and eligibility.	52	\$30,908.80
Utilities Serviceworker	U058	List of employees sent to department for consideration based on seniority and eligibility.	52	\$30,908.80
Utilities Serviceworker	U087	List of employees sent to department for consideration based on seniority and eligibility.	52	\$30,908.80
Utilities Serviceworker	U203	List of employees sent to department for consideration based on seniority and eligibility.	88	\$30,908.80
Utilities Serviceworker III	U223	Selected candidate failed background. List of applicants sent to department for consideration updated 03-03-16.	262	\$38,542.40
Wtr Treatment Plant Oper I	U166	Department has not submitted request to fill position. Recruitment in progress.	234	\$40,497.60
Wtr Treatment Plant Oper II	U186	List of applicants sent to department for consideration 05-05-16.	22	\$44,636.80
Wtr Treatment Plant Oper II	U892	List of applicants sent to department for consideration 04-26-16; list updated 05-05-16.	88	\$44,636.80
43 Positions			Average Days Vacant = 174	

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Position Title	Pos #	Status	# Days Vacant	Minimum Salary
Sustainable Development - Building Permits Fund				
Building Inspector	S189	Candidate selected - pending background check.	28	\$54,433.60
Chief Mechanical Inspector	S084	Request to fill position on file. Recruitment in progress. Funding temporary Custodian I, SX003.	583	\$59,696.00
Customer Serv Rep II	S174	Reclassification request in progress. Funding temporary Service Clerk, SX803.	243	\$35,651.20
Electrical Inspector	S194	List of applicants sent to department for consideration 05-10-16.	28	\$53,081.60
Electrical Inspector	S195	Reclassification request in progress.	28	\$53,081.60
Floodplain Dev Review Spec	S153	Candidate selected - pending background.	455	\$60,632.00
Mechanical Inspector	S191	Request to fill position on file. Recruitment in progress.	28	\$53,081.60
Mechanical Plans Examiner	S190	Request to fill position on file. Recruitment in progress.	28	\$60,008.00
Plumbing Inspector	S192	Candidate selected - pending background.	28	\$53,081.60
Plumbing Inspector	S193	List of applicants sent to department for consideration 05-10-16.	28	\$53,081.60
Senior Accounting Clerk	S172	List of applicants sent to department for consideration 04-04-16.	243	\$41,350.40
Structural Plans Examiner	S177	List of applicants sent to department for consideration 02-11-16.	243	\$60,008.00
Sustainable Development - General Fund				
Admin Aide	S136	List of applicants sent to department for consideration 03-02-16; list updated 04-07-16.	304	\$41,350.40
Code Compliance Officer	S014	Request to fill position on file. New job posting being prepared.	38	\$43,513.60
Code Compliance Officer	S060	Department has not submitted request to fill position. New job posting being prepared.	108	\$43,513.60
Code Compliance Officer	S071	List of applicants sent to department for consideration 04-08-16. List expired. New posting being prepared. Funding temporary Administrative Aide, SX811.	304	\$43,513.60
Landscape Inspector	S123	Request to fill position on file. Recruitment in progress.	430	\$44,636.80
Performance Analyst	S077	List of applicants sent to department for consideration 01-21-16.	164	\$47,777.60
Planner III	S128	List of applicants sent to department for consideration 04-12-16.	164	\$63,689.60
Principal Planner	S170	List of applicants sent to department for consideration 01-08-16; list updated 05-26-16. Funding temporary Clerk II, SX805.	243	\$72,051.20
Secretary I	S050	Department has not submitted request to fill position. List of active applicants on file.	53	\$35,651.20
Secretary III	S027	Reclassification request in progress.	244	\$39,728.00
Sustainable Development Dir	S137	Direct hire position. Recruitment not required.	57	\$102,731.20
23 Positions			Average Days Vacant = 177	

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Position Title	Pos #	Status	# Days Vacant	Minimum Salary
Transportation and Mobility - Airport Fund				
Airport Maintenance Technician	T155	Request to fill position on file. New open competitive recruitment in progress.	52	\$35,651.20
Airport Maintenance Technician	T166	List of applicants sent to department for consideration 03-01-16; list updated 03-30-16. New open competitive recruitment in progress.	102	\$35,651.20
Transportation and Mobility - General Fund				
Clerk III	T196	Requisition canceled by Department. Funding no longer available due to the suspension of the Red Light Camera program.	164	\$37,460.80
Engineer	T207	Position reclassified. Recruitment in progress.	243	\$56,264.00
Planner I	T208	List of applicants sent to department for consideration 10-07-15. List expired 03-21-16. New list established and list of applicants updated 05-13-16.	243	\$52,270.40
Transportation and Mobility - Parking Systems Fund				
Accountant I	T117	Position reclassified. Request to fill position on file. Recruitment in progress.	38	\$50,960.00
Customer Serv Rep I	T102	Department has not submitted request to fill position. List of active applicants on file.	10	\$33,155.20
Mun Mnt Wkr II	T131	Position reclassified. List of employees sent to department for consideration based on seniority and eligibility.	88	\$33,155.20
Mun Mnt Wkr II	T203	Position reclassified. List of employees sent to department for consideration based on seniority and eligibility.	243	\$33,155.20
Parking Enforcement Specialist	T178	List of applicants sent to department for consideration 05-02-16.	52	\$33,987.20
Parking Enforcement Specialist	T197	List of applicants sent to department for consideration 02-19-16; list updated 05-02-16.	178	\$33,987.20
Project Manager I	T126	Position reclassified. List of applicants sent to department for consideration 05-10-16.	94	\$57,678.40
12 Positions			Average Days Vacant =	126
All Positions, All Departments 133 Positions			Average Days Vacant =	165